

Kiwanis Club of Sun City Georgetown
Board of Directors Meeting
April 16, 2008

President Renee Jantzen called the meeting to order at 3:05 p.m.

Club Administration

Board Members present

John Hopper, Pat Cole, Jerry Woollen, Dave Reid, Jim Timmons, Renee Jantzen,
Pat McCaslin, Bill Wertzberger, Betty Darling , Geoff Martin

Board Members absent

Bill Rives

Guests

Jim Cockrum, Lt. Governor

Approval of March 19 minutes

Motion to approve Minutes as revised: ① Jim Timmons ② Pat McCaslin; passed.

Secretary's Report

Geoff Martin reported that the membership at the end of March remained at 143, that four Interclub meetings had occurred, and that club members had reported 79 service hours on service projects and 127 hours on non-service-projects and administration.

Betty Jukes' new member application was reviewed. Unfortunately, the check proffered by Ms Jukes is for an incorrect amount. Jerry Woollen will return the check with a note of apology, and ask for submission of the correct amount.

Motion to accept the Secretary's report: ① Jerry Woollen ② Pat McCaslin; passed.

Treasurer's Report

Jerry Woollen reported that the Administrative Account has a 4/16/08 balance of \$15,598.88. He noted that approximately \$630 of dues remain unpaid for the January-March quarter; further, he pointed out that he expected no difficulty in collect the unpaid amount.

Motion to accept the Treasurer's report: ① Geoff Martin ② Jim Timmons; passed.

Committee Reports

Service Projects

The Board revisited the proposed policy entitled, "Policy – Support of Service Projects" as prepared by Chuck Graham, nominal chair of the proposed Service Projects Committee. The Board recognized the

unique authority of the President to appoint committees for any purpose, and noted their appreciation of the opportunity to advise the President on the creation of a new committee. Renee Jantzen will communicate the modified Policies and Procedures, especially to clarify committee work schedules and reporting timings, to Mr. Graham.

Jerry Woollen offered an informal motion to implement the Service Projects Committee as described in Chuck Graham's note and Renee Jantzen's return letter; Pat McCaslin seconded the motion, which carried.

Key Clubs

In the name of the Scholarship Committee, Pat McCaslin requested that the Board release \$2000 in unclaimed scholarship monies.

Motion to: release the unexpended scholarship monies as requested by the Scholarship Committee, and recommend that the Scholarship Committee actively monitor the timeliness of scholarship funding requests from awardees: ① Betty Darling ② Jim Timmons; passed.

Garage Sale

Jerry Woollen reported Garage Sale net receipts of \$4,325.51 including 3 weeks of free Ballroom rent. Jerry will write a summary report of Garage Sale revenues, expenses, and lessons learned.

Old Business

Literacy Program

Pat Cole reported that several of the books left over from past and current-year Literacy Program distributions have been sold to members. More than 100 books remain unsold.

Extra Mile Award

Pat Cole reviewed the Extra Mile Award awarded annually by the Past Lt. Governor's Association of the Texas-Oklahoma District, and presented the submission of our nominee for this year's award, Mert Darling.

Camp Agape

John Hopper and Pat Cole noted that a fleshed-out proposal on ways that our Club could offer help to Camp Agape would be submitted through the Service Projects Committee.

New Business

Director Duties

Pat Cole asked the Board to consider implementing a rigorous protocol for new Directors, including a written agreement that the nominee would sign. She reported that she had spoken with Chuck Graham about his experience in this area. Geoff Martin asked for a reading of the Bylaws definition of a Director, which was provided.

Motion to request that Pat Cole and Chuck Graham work together to develop a more comprehensive description of the duties and responsibilities of a Director: ① Betty Darling ② Jim Timmons; passed.

Caring Place Relationship

The Board reviewed an April 14th letter from Kent Buikema, Foundation Chair, requesting that the Board reconsider our position on further financial support of The Caring Place. The Board demurred, as, in the Board's composite opinion, The Caring Place, a fully worthy institution that this Club helped to create, is no longer focused on children in a way that we can support.

Fundraising and Fun

John Hopper asked if the Board, by voice vote, would object if he sought repeats of the successful discount efforts with Fish City Grill and Applebee's. No objection was voiced.

Lt. Governor's Minute

Jim Cockrum requested the opportunity to conduct a small survey of the opinions of several Board members. He asked twelve questions each of the President, Secretary, and Treasurer.

Next Board Meeting

Wednesday, May 21, 2008 at 3 p.m. in the Activities Center.

Meeting adjourned at 5:06pm.

Action item reconciliation

April 16, 2008

Date Created	Description	Last Report	Status
2008-02-20	Jerry Woollen will prepare and present a projection sheet that shows exactly how much uncommitted monies we have in the administrative budget.	2008-03-19	◆Completed. Report presented to BoD.
2008-02-20	Renee Jantzen will contact Joe Schmid and ask him to attend our meeting next month.	2008-03-19	◆Completed.
2008-02-20	Jerry Woollen and Jim Timmons will review the Garage Sale contract and determine the gross/net figures; if agreed, Jerry will sign a permanent contract.	2008-03-19	◆Contract agreed-to and signed. Not permanent.
2008-02-20	Pat will notify Joe Schmid that she will (by copy of the Minutes) be submitting bills for rental of storage space.	2008-03-19	◆Completed. Copy sent; space rented; bill submitted.
2008-02-20	Hospitality coffee service at meetings. Renee will work towards getting a committee to take this on.	2008-03-19	◆Marshall and Robin Pearlstein will begin coffee service next week.
2008-02-20	Renee to place on weekly meeting agenda: general membership vote on the Eatin' Meetin' monies going to the Foundation.	2008-03-19	◆On agenda. Members voted to send money to Foundation.
2008-03-19	Geoff Martin will coordinate with John Wiltse on a revised method of accounting for, recording, reporting, and recognizing Club service hours.	2008-04-16	First meeting held: formats and collection methods
2008-03-19	The Board decided to take the proposed Service Projects policy under advisement, and revisit the discussion at the April 2008 Board meeting	2008-04-16	◆Completed. Revised guidelines transmitted.
2008-03-19	Pat McCaslin will validate with each Key Club advisor that the clubs had attended the required number of interclub meetings with us.	2008-03-19	New
2008-03-19	Renee Jantzen will draft a Thank-You note for the use of the truck to support the Garage Sale.	2008-03-19	New
2008-03-19	Pat Cole and Geoff Martin will develop and present the Board a defined process for introducing, vetting, and inducting new members.	2008-04-16	May will be delayed for a while, pending Gene Cole's health.
2008-03-19	Pat Cole will develop the nominating package for the Extra Mile Award for Mert Darling.	2008-04-16	◆Completed.
2008-03-19	John Hopper and Pat Cole will develop a fleshed-out proposal on ways that our Club could offer help to Camp Agape.	2008-04-16	May will be delayed for a while, pending Gene Cole's health.

2008-03-19	John Hopper and Renee Jantzen will recruit members for the Nominating Committee.	2008-04-16	◆Completed.
2008-03-19	Geoff Martin will check with the Kiwanis Store and others as needed to discover the current pricing for flashlights and other candidate gifts for guest speakers.	2008-04-16	◆Completed.
2008-04-16	Jerry Woollen will write a note of apology to Betty Jukes about her application & dues.	2008-04-16	New
2008-04-16	Jerry Woollen will write a report of Garage Sale revenues, expenses, and lessons learned.	2008-04-16	New
	◆Completed -- To be omitted in subsequent Minutes.		