

SUN CITY GEORGETOWN KIWANIS FOUNDATION

BOARD OF TRUSTEES

MINUTES

October 5, 2010

The Board of Trustees of the Sun City Georgetown Kiwanis Foundation met in the Sun City Social Center Ballroom, Georgetown, Texas on October 5, 2010.

Kent Buikema, Chairman of the Board of Trustees, called the meeting to order at 9:20 A.M.

Attendance

Trustees present: Don Ballard, Bill White, Kent Buikema, Herb Wilkins, Marshall Pearlstein, & Bob Barnes.

Trustees absent: Lew Richardson

A quorum was present.

Guests: None

Agenda

The Board adopted the following agenda.

Approve minutes of April 27, 2010 meeting

Treasurer's report

Old Business

1. None

New Business

1. Discussion and possible action on moving the Foundation's fiscal year to correspond with that of the club (October 1- September 300
2. Possible report from sub-committee regarding items from the International Convention
3. Conflict of Interest Policy and Procedure

Information

None

Approval of Minutes

Bill White moved to accept the April 27, 2010 minutes. The motion was seconded and passed unanimously.

Treasurer's Report

Treasurer not present, therefore the report is postponed until the next meeting.

Old Business

No outstanding old business.

New Business

1. Don Ballard moved to change the foundation's fiscal year to correspond to the Kiwanis Club of Sun City Georgetown (October 1 – September 30 beginning October 1, 2011). The motion was seconded and passed unanimously.

The Bylaws will need to be amended to reflect the change in fiscal year.

2. Don Ballard summarized the meeting held on Friday, October 1, 2010 with Gayle Noble (President of the Kiwanis Club of Sun City Georgetown), Kent Buikema (Chairman of the Foundation), Don Ballard (Secretary for the Foundation), and Lew Richardson (Treasurer for the Foundation).

Actions coming out the meeting:

- A committee with member from the Foundation and the Kiwanis Club of Sun City Georgetown (Kent Buikema, Gayle Noble, Lew Richardson, Don Ballard, Barbara White, and maybe Alexia Powell) will report quarterly to the Kiwanis Club of Sun City Georgetown members on the financial goals and progress of the service project as suggested by Bill White.

The Quarterly Report will consist of the following:

- *Club Financial Structure (club and the foundation roles)*
- *Club Mission Statement*
- *2011 Goals (fund raising target(s))*
 - ◆ *Reflect amount on hand – committed vs. available (graphically displayed and updated quarterly)*
- *Contribution Goals (by category)*
 - ◆ *Examples – humanize the contribution goals with examples from some of the charitable organizations.*
- *Celebrate achievement (seek ways to celebrate as we accomplish goals during the year)*

This report will be no more than fifteen (15) minutes long and have charts and photos.

- Different format for the communication of Service Account accounting to the Kiwanis Club of Sun City Georgetown.
3. Don Ballard made a motion to approve the Conflict of Interest Policy and the Conflict of Interest Procedure presented by the appointed sub-committee. The motion was seconded and passed four (4) to one (1) with one abstention. Marshall Pearlstein requested that the minutes reflect that he voted no because he did not think he had enough time to review the documents.

The Conflict of Interest Policy and Procedure are attached.

Bill White made a motion to adjourn the meeting. The meeting was adjourned at 9:45 A.M.

The next meeting will be scheduled as needed.

Respectfully submitted,

Donald Ballard
Secretary